

Board Meeting - November 14, 2006

Friends of the Brandywine Hundred Library

A Board meeting of the Friends of the Brandywine Hundred Library was held at the Brandywine Hundred Library on Tuesday, November 14, 2006. President Ceci McCormick called the meeting to order at 7:02pm. Carol volunteered to serve as timekeeper.

Board Members present were Ceci McCormick, Joy Naquin, Marcia Dillon, Carol Einhorn, Eileen Lynch, Kathy MacDonough, Sandy Ebbott and Jack Yeatman. Also in attendance were board nominees Lois Myoda, Evelyn DeJohn, Anne Hitchcock, Kristie Moore, and Sharon Riddick, along with Library Manager Tom Weaver.

On motion of Marcia, seconded by Carol, the minutes for September, 2006, and October, 2006 were approved as Emailed

Treasurer's Report

Eileen Emailed the Treasurer's report prior to the meeting. A hardcopy is filed with these minutes. There is still over \$50,000 in the bank accounts, with about \$2500 in unpaid commitments. Marcia reported that she visited a library in Massachusetts on vacation. She presented a copy of this library's newsletter, for consideration by the new newsletter editor.

Fund Disbursements:

There was an Email request for approval of funds to pay \$25.00 to renew Friends of Delaware Libraries membership. This request was approved by Email as follows:

On 10/15/2006: Jackie Harris, Kathy MacDonough, Eileen Lynch, Carol Einhorn, Joyce Li, Joy Naquin, Ceci McCormick

On 10/16/2006: John Stevenson, Mary Bowler, Sandy Ebbott

On 10/18/2006: Jack Yeatman

Outreach:

In last month's meeting, Mary Bowler had suggested a book drive for the homeless. The group agreed that this idea needs more discussion before pursuing it. Ceci agreed to put this item on the next meeting's agenda.

Ceci reported briefly on the community event organized by Kathleen McCall at Foulk Manor North. The Friends sponsored a table at the event, in conjunction with the Library, in the hopes of signing up new members for the Friends. The agreement was that Foulk Manor North would pay for any Friends memberships garnered at this event; the Friends signed up twenty new members. Ceci reported that she has completed the paperwork needed for payment, and that we should be receiving a check soon. Kathy suggested keeping an eye out for other community activities in which the Friends could get involved.

Updates:

Nominating Committee – Kathy briefly introduced the nominees for the Board: Bios will be printed in the next newsletter. Kathy is pleased with the perspective presented by the nominees. There are four 2-year terms to fill and two 1-year terms to be completed. We have four nominees for the 2-year terms. Kristie will run for one of 1-year terms, and the remaining 1-year term will be left open. Ceci presented a copy of the interview questions for all nominees; these are listed below as a reference for future elections:

- Is there any information you'd like to have about the Friends Board or its mission?
- What committees would you like to initiate/serve on?
- Have you had experience serving on other community-based boards?
- How have libraries impacted your life? What is their appeal for you?

Communications Committee – The committee did not have enough members to meet, so they just spoke briefly to get up-to-date.

Credit Card Fees

Eileen has confirmed that credit card fees are no longer being charged; we have not yet received a refund for the past fees that were charged in error.

Landscaping and Seasonal Maintenance

Ceci has spoken with Henry Pautler about the maintenance needed for the front landscaping. Annual maintenance should start next March and finish in October. Sandy offered to contact a scout troop about spreading mulch as a community service, but needs advance notice in order to set it up. Ceci will talk to Henry and ask him to contact Sandy about scheduling. Tom will check with the county about the possibility of delivering mulch. The monthly fees for landscaping maintenance will be placed on the agenda for the February, 2007, meeting.

Library Managers Report.

Tom covered the highlights of the manager's report. Tom will Email the final written report as soon as it is completed. Tom offered thanks to Jim and Roberta Conrad for their help with the butterfly bushes. The bushes had suffered damage from rapid growth and wind, or perhaps vandalism. The Conrads re-planted the bushes and pruned them, and disposed of the trash found near them. The bushes are growing well and should rebound nicely in the spring.

Needs

Volunteer Coordinator – This opportunity does not involve a lot of hours, since there are not a lot of ongoing volunteer efforts. It would be nice to have someone to serve as the go-to person for volunteering and to help coordinate opportunities like the recent light bulb distribution.

Annual Membership Drive Chair – We will need someone to be in charge of the membership drive. It would not hurt to also have a co-chair. The annual membership drive is held in April. We have the records and the write-up from Ruth about how she

handled the membership drive.

Office Manager – Jackie has offered to continue as office manager, even though she has resigned from the Board. Everyone was grateful for this kind offer and agreed to let Jackie continue as office manager. The office manager position is also a volunteer opportunity for the other members of the Board, should anyone display an interest.

New Business

Kathy reported briefly on the official opening of the Woodlawn Library on Saturday, November 11. Kathy was very pleased with the design and layout of the new library and feels that the foot bridge will attract traffic that will help the new library to succeed. Kathy encourages everyone to visit this new community resource.

In the absence of further business, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,
Joy A. Naquin
FBHL Secretary