

## **Board Meeting - October 09, 2007**

### **Friends of the Brandywine Hundred Library**

A Board meeting of the Friends of the Brandywine Hundred Library was held on Tuesday, October 9, 2007, in the Brandywine Hundred Library. Board members in attendance were Ceci McCormick, Joy Naquin, Larry Nagengast, Lois Myoda, John Stevenson, Mary Bowler, Kristie Moore, Evelyn DeJohn, Claire Kantar and Eileen Lynch. Also in attendance were guests Sandee McClain and Greg Ritchie, along with Library Manager Tom Weaver.

President Ceci McCormick called the meeting to order at 7:03 pm. John volunteered to serve as timekeeper.

#### **Approval of the September Minutes**

On motion of Larry, seconded by Lois, the September, 2007, minutes were approved with one correction – the correct spelling of Kathy's last name is MacDonough.

#### **Treasurer's Report**

We have not yet received bank statements for September. Eileen will Email the treasurer's report once it is complete. As of August, 2007, the Friends have \$40K in funds.

Eileen asked for updates on expenditures which have been approved and not yet spent. Re the banners for the podiums – this was delayed because we had to select a new fabric – Ceci will contact Kathy MacDonough for an update. Re storage for board books and Give-a-Book donations from the 2007 membership drive – these have been purchased, but the Treasurer has not received receipts yet. Tom will look into it.

#### **Library Managers Report**

In September, the last of the shelving was installed. Information on the shelving purchase has been sent to John for the web site. Large print books are now more accessible, in response to requests from the public. There is now more room for DVD's, as well. There is also a foreign language collection, across from large print area. This is appreciated by the public and the staff.

Some libraries have participated in the Delaware Humanities Forum. By becoming a member (for a \$50 fee), the library is entitled to two speakers, on a variety of topics. Tom asked if the Friends would sponsor the membership. On motion of Mary, seconded by John, the board approved \$50 for the humanities membership.

The latest version of the patron behavior policy has gone before LARB. Tom's meeting with the committee was cancelled. Library managers met last week and drafted feedback for LARB regarding questions and concerns about the policy. This should be wrapped up soon. Once the policy is finalized, we may have an article in Friends newsletter. For statistics and other announcements, please see the Library Manager's report on file with these minutes.

## **Updates**

### **Nominating Committee.**

The committee is still surveying board members to see who is willing to run for re-election. Interviews will be conducted soon. There are a couple of good potential board members under consideration. Mary asked for everyone to give some thought about possible candidates. Anyone interested in libraries is welcome on the board.

### **Communications Committee.**

The committee did not meet this evening. Kristie announced that Sandee McClain is the new designer for the newsletter; Sandee has implemented several good ideas for improvement in the latest issue.

We need volunteers to write articles for the next issue. Lois Myoda has written Dear Readers column, along with an article. John has found someone who can assist with the web site. The library's new Microsoft Access teacher is also a web developer who may be able to help with the web site. The latest newsletter went very well with Larry as editor. We may do a follow-up article on the volunteer who runs the library's book sales.

### **New Patron Bags.**

The library has started distributing the gift bags to new registrants. The magnets have been updated with the revised hours. Bookmarks still need to be modified. Mary will contact Sharon to see when the bookmark labels can be ready. Girl Scout volunteers are willing to help stuff the bags. If necessary, we can stuff the bags without bookmarks, in order to get the bags out.

### **Brick Database.**

No update. Larry will contact Kathy to see what is happening.

## **New Business**

### **5-year celebration of library's opening**

Next spring will mark the fifth anniversary of the Brandywine Hundred Library's opening. Tom is planning a display of the history of the library and some examples of the progress that has been made. There are also photos of the groundbreaking and construction. It would be nice if the celebration and the Friends' membership drive could complement each other. The board discussed a few ideas for celebration activities. Someone suggested offering amnesty for materials that are long overdue. This is feasible, and might be helpful in cleaning up the library's registrant database, but it would have to be county-wide, not just the Brandywine Library. This topic will be continued at future meetings.

Ceci passed around an article from the *Sunday News Journal* about outsourcing of library services.

In the absence of further business, the meeting was adjourned at 8:09 pm

Respectfully submitted,  
Joy A. Naquin  
FBHL Secretary