

Board Meeting - November 13, 2007

Friends of the Brandywine Hundred Library

A Board meeting of the Friends of the Brandywine Hundred Library was held on Tuesday, November 13, 2007, in the Brandywine Hundred Library. Board members in attendance were Joy Naquin, Ann Hitchcock, Lois Myoda, Kristie Moore, Eileen Lynch, Marcia Dillon, Sharon Riddick, Mary Bowler. Also in attendance were Library Manager Tom Weaver and guest Greg Ritchie, a nominee for the board. Claire Kantar, Larry Nagengast and Ceci McCormick arrived while the meeting was in progress.

Vice-President Eileen Lynch called the meeting to order at 7:00 pm. Sharon volunteered to serve as timekeeper.

Approval of the October Minutes

On motion of Marcia, seconded by Ann, the October, 2007, minutes were approved as Emailed.

Treasurer's Report

Eileen reported that the bank statements were received today. Eileen will Email the treasurer's report as soon as it is ready. The audit for 2006 is still pending.

Library Managers Report

Tom reported on circulation statistics and other library issues. See the library manager's report, submitted with these minutes, for details. The library is still thinking about how the former cafe space could be useful. Tom passed around a draft of the library proposed disciplinary policies. There will be more information about the policies once they have been finalized.

Updates

Nominating Committee.

Kristie reported that the committee has finalized about 90 per cent of the proposed slate of board members. Kristie spoke briefly about new candidates for the board, mentioning employment background and community activities. There is still no candidate for President. It appears that no one wants to handle the presidency alone; we may need to have co-presidents. Although John Stevenson is not planning to run for re-election, he will continue to take care of the web site.

Communications Committee.

Kristie reported that newsletter deadlines will be announced as soon as they are finalized. No other news from the committee.

New Patron Bags.

A number of bags have been assembled; the library has begun giving them out to new patrons, one bag per family. Mary Bowler volunteered to take the supplies home in order for her daughter's girl scout troop to put them together. Sharon would like to get more bookmarks printed with the correct hours. The cost estimate for 500 bookmarks is around \$375.

New Business

Annual membership drive chair(s)

Ceci reminded the board that we still need at least one chairman for the annual membership drive.

5-year celebration of library's opening

The library will have programming during the week. The display case will have a history of the library, including pictures. We may be able to get something from the Day family, such as the deed to the property. Lois is asking Mr. Day if we can borrow his model of the Day house. Claire spoke briefly about a recent Delaware reading fair which had a lot of local authors and suggested a program with local authors during this week. Larry believes he can get three local authors, including himself. Claire and Larry will work on an authors program; the deadline for the program guide is past, so any program(s) sponsored by the Friends would have to be advertised some other way.

There was some discussion about how to promote membership in the Friends. Some of the ideas mentioned were the following--

- Send out reminders by mail when membership is about to expire
- Include a reminder on the newsletter, something that would get people's attention
- Reconsider the hours that the table is staffed during the membership drive

New Business

Larry suggested that the December meeting be held in the café. We could put up a sign about the meeting and would perhaps draw attention from walk-in patrons. Tom will see if the café is available in December and also look at next year's schedule. If possible, the board will have future meetings in the cafe.

Sharon asked if we received any information from the United Way about the library being a write-in agency. We did receive a letter, with an ID and password. A copy of the letter is submitted with these minutes.

In the absence of further business, the meeting was adjourned at 8:12 pm

Respectfully submitted,
Joy A. Naquin
FBHL Secretary