

Friends of the Brandywine Hundred Library Meeting – 08-Sep-2009

A meeting of the board of the Friends of the Brandywine Hundred Library was held on Tuesday, September 8, 2009, in Room 107 in the library. In attendance were Jim Conrad, Joy Naquin, Larry Nagengast, Kristie Moore, Marcia Dillon, Lois Myoda, Mary Bowler, Claire Kantar, Sharon Riddick and Danna Levy. Also in attendance were Library manager Diana Brown and guests Jim Scanlon, Gerri Bleach and Tony Bleach. Jim Conrad called the meeting to order at 7:05 pm.

Approval of June minutes

On motion of Larry, seconded by Lois, the board approved the June, 2009, minutes as Emailed.

Treasurer's Report

One of our CD's is coming up for renewal soon. Jim agreed to take care of the paperwork involved. During the summer break, the Library requested an additional \$204.24 for the summer reading program, due to the unexpected success of the program. This expenditure was approved by Email voting. The following board members voted in favor of the request on July 7: Sharon Riddick, Joy Naquin, Larry Nagengast, Marcia Dillon, Lois Myoda, Agnes Galvin, and Jim Conrad.

Library Manager's report

Diana Brown provided more details about the "Love Your Library" campaign that is currently underway. Copies of the cover letter being sent to potential donors were distributed to everyone, along with additional information on donation levels. Due to country budget cuts, the Library has been asked to look into private fundraising. Donations will be made to a 501(c)3 organization called County Pride. Donations can be designated to a specific library, if desired, and funds will be used for circulation materials. Materials are ordered through the county's Tech Services Division.

The Library is also partnering with local businesses; a percentage of purchases made at the participating businesses on the specified date(s) will be donated to the Library. After some discussion, it appears that the board's primary concern is that funding through the "Love Your Library" campaign might reduce the Library's existing allocation from the county. On motion of Claire, seconded by Mary, the board approved a \$10,000 donation to the "Love Your Library" campaign, as long as the funding is used as a supplement to the fiscal 2010 book budget.

Memorial Requests

There has been a request from an individual who wants to plant a tree at the Library as a memorial to her late brother. Diana suggested planting the tree near the amphitheatre and will check with the county to make sure this is a reasonable location. Jim will talk to Henry Pautler about taking care of the planting. Lois will contact the potential donor to determine what she had in mind about cost and type of tree.

Lois asked if the Friends' Email account on Juno.com could be shut down, since it is no longer used and is accumulating junk mail messages every week. Sharon volunteered to assist with shutting down the Email account.

Copiers

There are two copiers in the Library from which the Friends receive proceeds. The vendor would like to increase the cost per copy to 15 cents per page. On motion of Danna, seconded by Mary, the board approved the price increase.

Brick Donations

Lois reported that there are five brick donors who are experiencing serious delays in getting their donated bricks installed. Lois would like to place an order to give these donors their bricks as soon as possible. Diana reported that the county can no longer provide the bricklayer service, so the Friends will have to find a service for installing future bricks. Jim and Lois will get together and figure out how/when to proceed with fulfilling the outstanding brick orders.

United Way

Sharon reported that the Friends of the Brandywine Library now have an identifier with the United Way organization. Our number is 11389 and will be posted on the web site, in the newsletter and through other advertising as appropriate. We cannot use the United Way's logo in advertising, but everyone is encouraged to pass the ID along to anyone who has the opportunity to donate through the United Way. Donations made with our ID will be directed to the Friends.

Delaware Community Foundation

Mary suggested tabling the discussion about the Delaware Community Foundation to a future meeting. She spoke briefly about the plans for the Friends-sponsored events for the pink locker books. Events are scheduled on September 25 and October 23. On motion of Sharon, seconded by Marcia, the board approved up to \$100 for refreshments for the two events.

Summer Volunteer Gifts

Jim and Kristie recently approved \$315 for gift cards for the 21 teen volunteers. Since this is an expense that occurs each year, Jim suggested authorizing the funds in advance. On motion of Jim, seconded by Mary, the board approved up to \$400 for gift cards as a reward for next year's teen volunteers.

Nominating Committee

Mary Bowler and Kristie Moore volunteered to serve on this year's nominating committee. Anyone with suggestions for board candidate(s) should contact either committee member at their earliest convenience.

By-Laws

The board conducted discussion on the proposed changes to by-laws. The following decisions were reached.

- 1) Email voting should be expanded to any urgent issue that requires a vote, not just financial decisions.
- 2) No need to elect the President and Vice-President at the same time. Elections of these officers will be held in alternate years, as done now.
- 3) The Vice-President will serve as chairman of the nominating committee.
- 4) If a board member resigns, the replacement will serve the remainder of the unexpired term.
- 5) Attendance requirements will be specified as suggested; a board member who misses more than 30 per cent of the scheduled meetings will be warned that one more absence will require him/her to vacate the seat on the board. Mary suggested that compelling

circumstances such as illness be taken into consideration at the time a warning is deemed necessary.

The meeting was adjourned at 8:45 pm.

Respectfully submitted,
Joy A. Naquin, Secretary
Friends of the Brandywine Hundred Library