

Friends of the Brandywine Hundred Library Meeting – 12-Jan-2010

A meeting of the Friends of the Brandywine Hundred Library was held on Tuesday, January 12, 2010, in the library. Board members in attendance were Jim Conrad, Joy Naquin, Larry Nagengast, Lois Myoda, Agnes Galvin, Mary Bowler, Claire Kantar, Jim Scanlan, Ann Hitchcock, Kristie Moore and Sharon Riddick. Board member absent was Marcia Dillon. Guests in attendance were Library Manager Diana Brown and Friends member Brian Billings.

Jim Conrad called the meeting to order at 7:05pm.

Approval of December minutes

On motion of Larry, seconded by Ann, the board approved the December, 2009, minutes with the following corrections:

- A barrel for Food Bank donations will be located in the lobby of the library and appropriately labeled.
- Under "Board Elections", the final statement should read: "On motion of Larry, seconded by Marcia, the members present elected the slate as proposed."

Treasurer's report

Eileen Lynch Emailed the 2009 summary and detail reports to all board members last week.

Library Manager's report

Diana spoke for a few minutes about the status of various issues at the library. A copy of the Library Manager's report is submitted with these minutes. Highlights of other comments are as follows:

- The library may participate in a youth employment program, funded by government stimulus funds.
- BHL is planning to become part of the Delaware state-wide library catalog. Arrangements are still in the works and are moving forward.
- There has been a push to fill all of the part-time positions needed in order to cover the library hours of operation.

Diana presented two requests for assistance from the Friends:

- Funding for the summer reading programs. Estimates are \$1500 for children's incentives, \$300 for the adult reading program and \$300 for gift cards. Details are included in the memorandum submitted with these minutes. On motion of Larry, seconded by Ann, the board approved up to \$2100 for the summer reading program incentives and gift cards.
- Carol Okeson is a long-time library volunteer who has been instrumental in the considerable success of the library book sales endeavor. The library would like assistance from the Friends in hosting a party in Carol's honor.

Brick Donation Program

Larry and Jim have been in contact with Kathy MacDonough. Although the pending brick orders are not yet completed, progress has been made. Kathy has pledged to complete the work by next Monday, at which time the brick database and other materials will be turned over to Jim. The plan is to take possession of all brick materials on Monday, January 18, 2010,

whether or not the brick orders are completed. If the orders are not complete, Jim will contact the donors by phone and in writing, by the end of the week. It is hoped that all remaining bricks can be installed by the spring of 2010. Jim will Email the board on Monday, with an updated status of the brick situation.

Delaware Community Foundation

We need to identify the specific concerns about DCF in order to move forward. There are no plans to invest in the Delaware Community Foundation at this time.

Programs for 2010

The library has been asking for programs that will bring adults into the library. After some discussion, the following committees were established:

Movies. Mary, Agnes and Claire volunteered to create a committee for the purpose of revitalizing the library's movie program.

Humanities forums. Claire and Agnes will review the offerings from the Delaware Humanities Forum and perhaps schedule one presentation each quarter.

Volunteers. The library needs shelf-readers and other volunteer assistance. Jim volunteered to talk with the library's volunteer coordinator. We may want to revise the volunteer opportunities on the Friends membership form.

Communications Committee

Kristie reported that the newsletter is alive and ideas are happening. The next issue will include an article on Carol Okeson, the results of the board elections and news about the state-wide catalog. We also want to update the Friends trifold and place copies in the new display area where the self-checkout machines used to be.

Annual Membership Drive

National Library Week is April 11-17, 2010. The following plans were agreed upon:

- Jim has drawn up a schedule. The schedule was passed around the room in order for board members to sign up for two-hour shifts. All board members are asked to work two shifts. It was requested that board members be available in the mornings, if possible, in order to pick up the bread and geraniums as necessary.
- Mary will get the Friends poster updated for display.
- Jim will check with the Library Manager about hanging the banner inside the lobby.
- After some discussion about the Give-A-Book wishlist, it was agreed that the wishlist can be created from the books that the library has already ordered through the County Pride program. Jim will follow up with Diana to see if this is a reasonable way to deal with the wishlist.
- Kristie asked for volunteers for a Membership Drive committee. Jim Scanlan and Brian Billings agreed to help.

In the absence of any further business, the meeting was adjourned at 8:37 pm.

Respectfully submitted,
Joy A. Naquin, Secretary
Friends of the Brandywine Hundred Library