

Friends of the Brandywine Hundred Library Meeting 13-APR-2010

A meeting of the Friends of the Brandywine Hundred Library was held on Tuesday, April 13, 2010, in the library. In attendance were Jim Conrad, Jim Scanlan, Mary Bowler, Joy Naquin, Larry Nagengast, Agnes Galvin and Kristie Moore. Also present were Library Manager Jean Kaufman and guest Eileen Lynch. Board members absent were Claire Kantar and Ann Hitchcock.

Jim Conrad called the meeting to order at 7:02pm.

The board observed a moment of silence in honor of the late board member and Treasurer Marcia Dillon. Mary reported that a fruit basket was sent to Marcia's husband on behalf of the board.

Approval of minutes

The board approved the March, 2010, minutes as Emailed.

Treasurer's report

The financial reports for March, 2010, were Emailed prior to the meeting. Eileen will continue to prepare financial reports and report to the IRS. The board will appoint a Treasurer to serve the remainder of Marcia's term. Jim will contact board members outside of the meeting, to see if anyone is willing to serve as Treasurer until December, 2010.

Eileen has received the checkbook and checkbook registers, but does not have all of the financial information for 2009. Eileen will contact Keith Dillon about receiving the rest of the board's financial records.

Library Manager's Report

Jean reported on a popular children's program recently held at the Library. A representative read stories about nature to the children and took them on a nature walk near the library. Jean announced that on April 24, there will be a volunteer fair at BHL. This is one of several volunteer events planned throughout the state. The recent event with author Ann Patchett was very well attended and was a resounding success.

The library received a refund of a little more than \$5.00, for reading program materials that could not be supplied. Since the check is made out to the Library, the Board agreed to let the Library keep the money.

Annual Membership Drive

The 2010 membership drive is going quite well so far.

Communications Committee

Kristie would like to make effective use of the new display area near the circulation desk for

Friends' newsletters and other literature. Kristie and Larry will work on creating the display(s). The board approved up to \$100 for expenses.

Mary Bowler offered to contact Marcia's husband about an obituary profile for the next newsletter. Kristie will look into doing a volunteer profile on landscaper Henry Pautler. Kristie also asked Jean to nominate library volunteers as subjects for future profiles. Jean will prepare a state of the library report, with staff input.

New Business

Corresponding secretary. Agnes is willing to send thank-you notes to membership drive donors. We would also like to acknowledge the memorial donations received in Marcia's honor. Joy will get the name and address information to Agnes, once the membership drive is completed..

Staff luncheon. Mary volunteered to organize the staff luncheon, to be scheduled in May, 2010. The board approved up to \$500 for expenses.

Potential new board member. Kristie reported briefly on someone who has expressed interest in joining the Friends' board. She is a retired paralegal who is very educated and would be a great asset.

Brick donations.. Larry reported that there has been no activity since last month. Larry has attempted to reach Kathy several times, with no response. The bricks are being stored in the county warehouse. Larry asked Jim for a copy of the information on where bricks should be placed so that he can finalize the arrangements for installation. Jim will also remind Kathy that the brick directory will need to be updated.

Landscaping. Jim has been in touch with Henry Pautler and a local garden club about improving the area between the colonnade and room 107.

Paperback books. Jim Scanlan has had a request from a woman who organizes "stockings for soldiers". It is hoped that the paperbacks left over from the book sales can be donated. The name and phone number were turned over to Jean, who will contact the volunteer.

Other business. Jim will verify that the board's monthly meetings are scheduled through February, 2011, as reported by library staff. Kristie will send a get-well card to a book club sponsor on behalf of the Friends. Mary is looking into the possibility of a volunteer auditor, for the 2010 audit.

In the absence of any other business, the meeting was adjourned at 8:13 pm.

Respectfully submitted,
Joy A. Naquin, Secretary
Friends of the Brandywine Hundred Library